

**STBB**

SMITH TABATA  
BUCHANAN BOYES



PROFILE

2011



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**STBB** | SMITH TABATA BUCHANAN BOYES INC is a firm of business minded attorneys that provide its clients with national access to legal services offered by approximately 50 legal professionals practicing from 7 branches situated throughout the Western Cape and also in Johannesburg.

**STBB** is one of South Africa's oldest law firms, having first opened offices for business in the year 1900 in Cape Town. Today, STBB Smith Tabata Buchanan Boyes is very proud of its rich heritage, but it is the firm's tenacity and dedication to offering clients professional solutions to their individual needs that has grown the small traditional practice into arguably the largest property practice in South Africa, ably supported by dedicated legal professionals contributing their expertise and experience in all areas of law.

# EXECUTIVE SUMMARY

## OBJECTIVES

### BUSINESS SOLUTIONS TO SUIT YOUR NEEDS

Our objective is to develop a close working relationship with you, our client. Cultivating a better understanding of your needs enables us to provide innovative and tailor-made solutions designed specifically for you.

Working together in a mutually beneficial manner allows you, the client, to indirectly grow your business, knowing you are represented by a professional and dedicated legal partner, leaving you free to concentrate on your business.

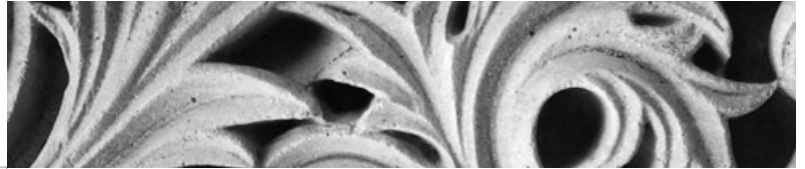
Our objective is to supply the legal back-up you may require on an "in-house" level and represent a professional and up-beat image to your clients which completes and enhances your experience of our business.

## MISSION

We like to think that our commitment to working alongside our clients has produced a track-record which speaks for itself. Our vision is to:

- Offer the highest standard of professional legal service to our clients
- Provide business solutions to suit our clients' needs
- Be the leading professionals in property law
- Grow the other areas of our law practice
- Ensure we have the right people in the right positions
- Maintain state of the art technology
- Be actively involved in social upliftment initiatives
- Achieve our BEE targets

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## KEYS TO SUCCESS

### OUR EXCEPTIONAL PARALEGAL SUPPORT STAFF

Our service excellence depends on the capable and professional handling of all client interaction from the first phone call through to the confirmation of registration. They have mature attitudes, are efficient and meticulous and exercise practicality and foresight in their dealings with clients.

As a matter of course they are dedicated; constantly monitoring your matters; well trained on various modifications relevant to both documentation and computerised systems on an on-going basis. These paralegals are an asset to our firm.

### OUR EXTENSIVE POOL OF SUPPORT IN ALL LEGAL DISCIPLINES

In an endeavour to provide the optimum professional service both to you and to your clients, we have departments specialising in select aspects of the law. Any member at any branch of the Firm will, on request, recommend an appropriate professional to meet your needs given the required speciality and the most convenient location.

Our extensive services offered include:

- Litigation, Employment Law and Arbitration
- Commercial Law
- Residential and Development Property Law
- Estates and Trusts
- Motor Vehicle Accident & Personal Injury claims and Insurance
- Family Law
- General – Constitutional Law, Environmental Law, Corporate & Company Law etc.

### OUR STRENGTH IN IT SUPPORT

In order to ensure an uninterrupted working environment, we have a dedicated IT department working closely with our service providers. Our Network and IT systems operate through a centralised server, housed at our Cape Town office, with off-site redundancy. Provision is made for the necessary backup and support to all our Western Cape Branches. Our IT team ensures that our state of the art production software is constantly updated and that staff receive notification of updates and enhancements to the various systems.

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## STRATEGY AND IMPLEMENTATION

### TRAINING OPPORTUNITIES

Part of our service to you would include regular legal updates and e-mails, which consist of short points of interest which will keep you abreast of any common areas of concern or interest on the legal front.

Our electronic publications, available to you free of charge, include:

- Buchanan's Brief – our quarterly newsletter full of interesting articles and amusing stories
- Property Law Update – our weekly report on current interesting property law cases and rulings
- Thought of the Week – an informative must-read
- Newsflash – ad hoc notifications of urgent news

### MARKETING OPPORTUNITIES

**STBB | SMITH TABATA BUCHANAN BOYES INC** as a substantial role player in the property market, has developed longstanding relationships with individuals and institutions who actively participate in the property market. Owing to the confidentiality with which we conduct our business relationships, there are many realistic marketing opportunities which could be for your benefit i.e.

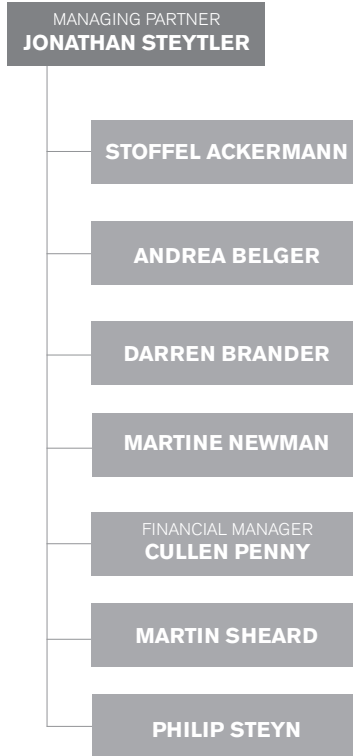
1. An organised introduction to our professional staff and partners in success.
2. Networking opportunities to other industry leaders.

Any future areas in which we may partner you would need to be addressed on an ad-hoc basis.

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# COMPANY STRUCTURE

## THE PROVINCIAL LEADERSHIP WESTERN CAPE EXECUTIVE COMMITTEE



## EMPOWERMENT

**STBB** | SMITH TABATA BUCHANAN BOYES INC is dynamic in nature, constantly striving to achieve its goal of being fully representative of the new South Africa and is able to do so as it has the necessary skills and expertise to perform its responsibilities as a key role player in South Africa.

Our firm is also dedicated in assisting Previously Disadvantaged Individuals (PDI'S) in entering the legal profession through the provision of bursaries, the employment of PDI's and promotion of training to ensure that employees, especially from a PDI background are uplifted in terms of skill and as a result, remunerated.

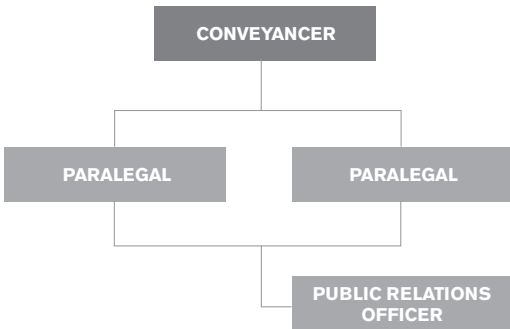
## SOCIAL INITIATIVES AND BURSARY SCHEMES

**STBB** | SMITH TABATA BUCHANAN BOYES INC is currently actively involved in advancing the interests of individuals from historically disadvantaged backgrounds by developing their capacities and enabling them to meaningfully contribute skills and services to **STBB**| Smith Tabata Buchanan Boyes, its clients and to society.

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Our branch network



Our online identity...

The balance between our proud history and modern approach is best reflected in the firm's 110th anniversary coinciding with the launch of our state of the art interactive website in 2010. This dynamic website allows clients, estate agents and other associates to track the progress of their matters online and in "real time" with a secure log-in to the site [www.stbb.co.za](http://www.stbb.co.za), keeping the firm at the edge of the latest technological advancements in order to meet the increasingly sophisticated requirements of our clients.

Our national footprint has also expanded into the landscape of social media, enabling lively interaction with clients and associates via our blog and our Facebook (STBB) and Twitter (stbbhome) profiles. This interaction supports the firm's objective to form close relationships with its clients in order to cultivate a better understanding of their needs and interests.

Our University Bursary Scheme....

**STBB | SMITH TABATA BUCHANAN BOYES INC** embraces the concept of creating opportunities that redress the wrongs of the past. We truly believe that as a company we can manage our business to create financial opportunities for previously disadvantaged students who require assistance to achieve their desired goal of studying law.

Our bursary scheme was introduced in 2003 and presently we are supporting numerous students at various stages of their studies at universities throughout the boundaries of South Africa. A number of these students commenced their articles with our firm on completion of their degrees.

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[www.stbb.co.za](http://www.stbb.co.za)

## CAPE TOWN OFFICE

8TH FLOOR, 5 ST GEORGES MALL, CAPE TOWN  
TEL: 021 406 9100 | FAX: 021 419 7909

## CLAREMONT OFFICE

2ND FLOOR, BUCHANAN'S CHAMBERS, CNR  
WARWICK STREET  
& PEARCE ROAD, CLAREMONT  
TEL: 021 673 4700 | FAX: 021 673 4701

## FISH HOEK OFFICE

26 1ST AVENUE, FISH HOEK  
TEL: 021 784 1580 | FAX: 021 782 6224

## SOMERSET MALL OFFICE

DYNARC TRIANGLE, 13 URTEL CRESCENT,  
SOMERSET MALL, SOMERSET WEST  
TEL: 021 850 6400 | FAX: 021 852 1770

## TABLEVIEW OFFICE

24 BLAAUWBERG ROAD, TABLEVIEW  
TEL: 021 521 4000 | FAX: 021 521 4001

## TYGERVALLEY OFFICE

5 HIGH STREET, ROSENPARK, TYGERVALLEY  
TEL: 021 943 3800 | FAX: 021 914 1080

## JOHANNESBURG OFFICE

6 SHERBORNE ROAD, PARKTOWN, JOHANNESBURG  
TEL: 011 853 8300 | FAX: 011 853 8322/21

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